

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
INFORMAL CONFERENCE COMMITTEE**

January 30, 2015 – 9:30 a.m.

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

- CALL TO ORDER:** An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 9:38 a.m.
- MEMBERS PRESENT:** Karen Stanfield, NHA, Chair
Randy Scott, NHA, ALFA
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Kathy Petersen, Discipline Operations Manager
David Kazzie, Adjudication Specialist
- MATTER:** **Rhonda Rouse, N.H.A.**
License No.: 1701-002632
Case No.: 156734/154030
- DISCUSSION:** Ms. Rouse appeared before the Committee in person in accordance with the Amended Notice of the Board dated January 8, 2015. Ms. Rouse was present and was represented by M. Todd Gerber, Esq.
- The Committee fully discussed the allegations as outlined in the Amended Notice of Informal Conference with Ms. Rouse.
- CLOSED SESSION:** Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Rhonda Rouse, NHA. Additionally, he moved that Ms. Helmick, Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in

its discussions. The Committee entered into closed session at 10:57 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 11:26 a.m.

DECISION:

Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee issued a reprimand to Ms. Rouse. Motion carried.

ADJOURNMENT:

The Committee adjourned at 11:30 a.m.

Karen Stanfield, NHA, Chair

Lisa R. Hahn, Executive Director

Date

Date

